



Board Policy 4270 Review of Occupational Programs

Reference: *Education Code Section 78016*

Section 1 – Policy Statement

In accordance with Section 78016 of the California Education Code, every two years the Governing Board of the West Hills Community College District shall review each occupational program offered by the district to ensure that each program, as demonstrated by the California Occupational Information System, including the State-Local Cooperative Labor Market Information Program established in Section 10522 of the Unemployment Insurance Code, or other sources of labor market information, meets the following criteria:

1. Meets a documented labor market demand;
2. Does not represent unnecessary duplication of other manpower training programs in the area; and
3. Is of demonstrated effectiveness as measured by the employment and completion success of its students.

Any program that does not meet these requirements and any other standards established by the Governing Board shall be terminated within one year in accordance with Section 78106 of the California Education Code.

Section 2 – Review Process

The review process required by this section shall include the review and comments by the local Workforce Investment Board established pursuant to Division I (commencing with Section 150000) of the Unemployment Insurance Code. This review and comments shall occur prior to any decision by the Governing Board.

A written summary of the findings of each review shall be made available to the public.

Board approval date: 5/21/02