



## Board Policy 5500 Standards of Student Conduct

Reference: *Education Code Section 66300, 66301; Accreditation Standard II.A.7.b*

The Chancellor shall establish procedures for the imposition of discipline on students in accordance with the requirements for due process of the federal and state law and regulations. The procedures shall be made widely available to students through the college catalog and other means.

The following conduct shall constitute good cause for discipline including, but not limited to, the removal, suspension or expulsion of a student:

1. Causing, attempting to cause, or threatening to cause physical injury to another person.
2. Open contempt for any safety rules and regulations.
3. Disruption or obstruction of teaching; research; administration; disciplinary proceedings; other West Hills Community college District (WHCCD) activities, including its public service functions on or off campus; or other authorized non-WHCCD activities when the act occurs on WHCCD premises.
4. Possession, sale or otherwise furnishing any firearm, knife, explosive or other dangerous object including, but not limited to, any facsimile firearm, knife or explosive, unless, in the case of possession of any object of this type, the student has obtained written permission to possess the item from a district employee, which is concurred in by the College President.
5. Unlawful possession, use, sale, offer to sell, furnishing, or being under the influence of, any controlled substance listed in Chapter 2 (commencing with Section 11053) of Division 10 of the California Health and Safety Code, an alcoholic beverage, or an intoxicant of any kind; or unlawful possession of, offering, arranging or negotiating the sale of any drug paraphernalia as defined in California Health and Safety Code Section 11014.5.
6. Committing or attempting to commit robbery or extortion.
7. Causing or attempting to cause damage to district property or to private property on campus.
8. Stealing or attempting to steal district property or private property on campus, or knowingly receiving stolen district property or private property on campus.
9. Willful or persistent smoking in any area where smoking has been prohibited by law or by regulation of the college or the district.
10. Committing sexual harassment as defined by law or by district policies and procedures.
11. Engaging in harassing or discriminatory behavior based on race, sex (i.e., gender), religion, age, national origin, disability, or any other status protected by law.

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12. Willful misconduct which results in injury or death to a student or to college personnel or which results in cutting, defacing, or other injury to any real or personal property owned by the district or on campus.
13. Disruptive behavior, willful disobedience, habitual profanity or vulgarity, or the open and persistent defiance of the authority of, or persistent abuse of, college personnel.
14. Cheating, plagiarism (including plagiarism in a student publication), or engaging in other academic dishonesty.
  - The term “cheating” includes, but is not limited to:
    - Use of any unauthorized assistance in taking quizzes, tests, or examinations;
    - Dependence upon the aid of sources beyond those authorized by the instructor in writing papers, preparing reports, solving problems, or carrying out other assignments; or acquisition, without permission, of tests or other academic material belonging to a member of the WHCCD faculty or staff.
  - The term “plagiarism” includes, but is not limited to, the use, by paraphrase or direct quotation, of the published or unpublished work of another person without full and clear acknowledgment. It also includes the unacknowledged use of materials prepared by another person or agency engaged in the buying or selling of term papers or other academic materials.
15. Dishonesty, forgery, alteration or misuse of college documents, records or identification; or knowingly furnishing false information to the district.
16. Unauthorized entry upon or use of college or district facilities.
17. Lewd, indecent or obscene conduct on district-owned or controlled property, or at district-sponsored or supervised functions.
18. Engaging in expression which is obscene, libelous or slanderous, or which so incites students as to create a clear and present danger of the commission of unlawful acts on college or district premises, or the violation of lawful district administrative procedures, or the substantial disruption of the orderly operation of the district.
19. Persistent, serious misconduct where other means of correction have failed to bring about proper conduct.
20. Violation of published WHCCD policies, rules or regulations, including those concerning student organization and the use of college facilities or the time, place and manner of public expression or distribution of materials.
21. Violation of federal, state or local law on WHCCD premises or at WHCCD sponsored or supervised activities.
22. Participation in a campus demonstration which disrupts the normal operations of WHCCD and infringes on the rights of other members of the WHCCD community; leading or inciting others to disrupt scheduled and/or normal activities within any campus building or area; intentional obstruction which unreasonably interferes with freedom of movement, either

pedestrian or vehicular, on WHCCD premises or at WHCCD sponsored or supervised activities.

23. Unauthorized preparation, giving, selling, transfer, distribution, or publication, for any commercial purpose, of any contemporaneous recording of an academic presentation in a classroom or equivalent site of instruction including, but not limited to, handwritten or typewritten class notes, except as permitted by any district policy or administrative procedure.
24. Theft or other abuse of phones, electronic devices or computer time, including but not limited to:
  - a. Unauthorized entry into a WHCCD system file to use, read, or change the contents or for any other purpose.
  - b. Unauthorized or illegal transfer or downloading of files
  - c. Unauthorized use of another individual's identification and password.
  - d. Unauthorized use of electronic devices in the classroom including, but not limited to, head phones, cellular phones, and pagers.
  - e. Use of computing facilities to interfere with the work of another student, faculty member, or WHCCD staff member.
  - f. Use of computing facilities to download or view material deemed to be lewd, indecent and/or obscene matter that is not education related.
  - g. Use of computing facilities to send obscene or abusive threatening messages.
  - h. Use of computing facilities to interfere with normal operation of WHCCD computing systems.
25. Abuse of the Standards of Student Conduct including, but not limited to:
  - a. Failure to obey the summons of a Student Conduct Hearing Panel or WHCCD official.
  - b. Falsification, distortion, or misrepresentation of information.
  - c. Disruption or interference with the orderly conduct of a judicial proceeding or Student Conduct Hearing Panel.
  - d. Institution of a judicial proceeding or Student Conduct Hearing Panel knowingly without cause.
  - e. Attempting to discourage an individual's proper participation in, or use of, the WHCCD judicial system.
  - f. Attempting to influence the impartiality of a member of a judicial body prior to and/or during the course of the judicial proceeding or Student Conduct Hearing Panel.
  - g. Failure to comply with the sanctions imposed under the Student Code of Conduct and/or Education Code.
  - h. Influencing or attempting to influence another person or commit an abuse of the judicial system.

See Administrative Procedure 5520

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