



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - May 20, 2008

**Location: West Hills Community College District Office Board Room
9800 Cody Street - Coalinga, CA 93210**

Time: 3:30 p.m. (Time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Mr. Robert Wallace, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-44 Minutes
CA-45 Warrants

- CA-46 Out of State Travel
- CA-47 Personnel Transactions

IV. Chancellor's Office

- CO-44 Consideration of resolution in the matter of Classified School Employees Week
- CO-45 Consideration of proposed Board of Trustees meeting schedule for 2008-2009
- CO-46 Consideration of Board Policy 6815, Emergency Response Plan
- CO-47 Review of Administrative Procedure 7211, Faculty Service Areas, Minimum Qualifications and Equivalencies

V. Fiscal Services

- FS-35 Fiscal Services Report
- FS-36 Consideration of bid award for business vehicle rental
- FS-37 Consideration of bid award for bookstore operations
- FS-38 Consideration of resolution in the matter of contracting out bookstore operations
- FS-39 Consideration of resolution in the matter of Emergency Response Plan Compliance
- FS-40 Consideration of increase in residence hall fees
- FS-41 Consideration of Child Development Center Annual Report

VI. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting

VII. Closed Session

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

VIII. Adjournment

Personnel Transactions

1. New Hires – Administrative

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Freeman, Charles	Director of Nursing West Hills College Lemoore	40 hrs/wk 12 mo/yr	Range 47 Step 10	Grant	5/1/08	New position

2. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Contreras, Olivia	Office Assistant II – CAMP Program North District Center, Firebaugh	19 hrs/wk 12 mo/yr	Range 31 Step B	Grant	4/16/08	New position
Davis, James	Advising Specialist West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 56 Step A	Grant	5/14/08	Replacement for Robert Corea
Edwards, Diane	Accounting Services Technician III District Office	40 hrs/wk 12 mo/yr	Range 55 Step A	District	5/1/08	Replacement for Russell Devine

3. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Finster, Kathleen	Secretary, WHCC Foundation District Office	40 hrs/wk	Range 36 Step A	District	5/21/08 – 6/30/08	Temporary replacement for Cathi Rayford
Martinez, Sandra	Child Dev. Center Associate Teacher San Joaquin	19 hrs/wk	Range 30 Step A	Grant	5/21/08 – 6/30/08	
Solorio, Brenda	Program Assistant West Hills College Coalinga	40 hrs/wk	Range 36 Step A	Grant	5/21/08 – 7/31/08	Temporary substitute for Yvonne Lopez

4. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Balcazar, Priscilla	Student Services Assistant West Hills College Lemoore Range 36, Step F	Research Assistant District Office Range 44, Step C	3/24/08	Grant funded / New position

5. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Heskett, Suzanne	DSPS Instructor West Hills College Lemoore	7/1/08 – 6/30/09	Leave of absence without pay for child rearing

6. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date	Additional Information
Corea, Robert	Upward Bound Advising Specialist West Hills College Coalinga	4/25/08	Resignation

6. Resignations / Retirements / Releases During Probation / Terminations (continued...)

Name	Title & Location	Effective Date	Additional Information
Devine, Russell	Accounting Technician III District Office	6/2/08	Retirement
Janik, Tiphany	Child Development Center Teacher West Hills College Coalinga	5/5/08	Resignation
Oliveria, Jonathan	Custodian/Groundskeeper West Hills College Lemoore	5/16/08	Released during probation
Rayford, Cathi	Secretary, WHCC Foundation District Office	4/25/08	Released during probation