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**AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD**

**Tuesday – September 18, 2012**

**Location: West Hills College Lemoore, Conference Center  
555 College Avenue – Lemoore, CA 93245**

**Time: 1:15 pm (approximate time after Financing Corporation meeting)**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



**I. Call to Order/Open Session**

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.*

**II. Reports from Organizations / Colleges / District Office**

- Academic Senate Report – Mr. Jeff Wanderer & Mr. Kurt Sterling, Academic Senate Presidents
- WHCFA Report – Mr. Ken Sowden, WHCFA President
- CSEA Report – Mr. Keith Brock, CSEA President
- West Hills College Coalinga and North District Center, Firebaugh – Dr. Tom Harris, Interim President
- West Hills College Lemoore – Mr. Don Warkentin, President
- Student Trustee Report – Ms. Brittany Burkhart, SGA President
- Chancellor's Report – Dr. Frank Gornick, Chancellor

**III. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

**CA-16** Minutes  
**CA-17** Warrants

- CA-18** Out of State Travel
- CA-19** Personnel Transactions

**IV. Chancellor's Office**

- CO-12** Consideration of names for hiring committee for West Hills College Coalinga President position
- CO-13** Consideration of request to serve alcoholic beverages at West Hills Community College Foundation sponsored events
- CO-14** Consideration of Board Policies
  - Board Policy 7341, Sabbaticals
  - Board Policy 2510, Participation in Local Decision Making
  - Board Policy 4230, Grading and Academic Record Symbols

**V. Fiscal Services**

- FS-15** Fiscal Services Report
- FS-16** Consideration of contract award for North District Center, Firebaugh Site Improvements project
- FS-17** Consideration of contract award for West Hills College Coalinga Farm Office Relocatables project

**VI. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting: October 23, 2012

**VII. Closed Session**

- Discussion of Land Acquisition/Disposition (as per Government Code Section 54956.8). Property: Lemoore, California; Firebaugh, California
- Conference with Labor Negotiator (as per Government Code section 54957.6. Agency negotiator: Chancellor; Vice Chancellor of Business Services. Employee organization: CTA; CSEA
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

**VIII. Adjournment**

## Personnel Transactions

### 1. New Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Jackson, Sonja	After School Program Site Coor. Classified West Hills College Lemoore Placement in Avenal	19 hrs/wk 11 mo/yr	Range 40 Step A	Grant	8/20/12	
NAME TO BE ANNOUNCED	Director of Marketing / Public Information Officer West Hills Community College District	40 hrs/wk 12 mo/yr	TO BE DETERMINED	Grant	TO BE DETERMINED	

### 2. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Torrey, Madalyn	Child Dev. Center Associate Teacher Huron Child Development Center	40 hrs/wk	Range 30 Step A	Grant	9/19/12 – 12/31/12	

### 3. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Bonilla, Heather	Senior Secretary West Hills College Lemoore	8/31/12
Torrez, Felicia	Marketing Assistant West Hills Community College District	9/20/12

### 4. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Nguyen, Truc	PC LAN System Specialist West Hills Community College District	9/13/12 – 10/10/12	FMLA Request