



AGENDA OF THE REGULAR MEETING OF THE GOVERNING BOARD

Tuesday - October 23, 2007

**Location: West Hills Community College District Office Board Room
9800 Cody Street - Coalinga, CA 93210**

Time: 3:10 p.m. (time approximate after Financing Corporation meeting)



I. Call to Order / Open Session

- Introduction of Guests
- Public Comments

This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/affiliation and proceed with comments at the podium.

II. Reports from Organizations / Colleges / District Office

- Academic Senate Report - Ms. Anita Bart & Mr. James Preston, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- ASB Report - Mr. Robert Wallace, Associated Student Body President, WHC Coalinga
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

III. Consent Agenda

All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.

CA-12 Minutes
CA-13 Warrants

- CA-14 Quarterly Financial Status Report, 311Q
- CA-15 Declaration of Surplus Property
- CA-16 Out of State Travel
 - West Hills College Lemoore Wrestling Team
 - Coos Bay, Oregon - October 25-28, 2007
 - Medford, Oregon - November 15-18, 2007
- CA-17 Personnel Transactions

IV. Chancellor's Office

- CO-7 Consideration of Memorandum of Understanding (MOU) between the West Hills Community College District and the West Hills Community College Foundation
- CO-8 Consideration of resolution in the matter of State of Emergency Declaration
- CO-9 Consideration of West Hills College Lemoore Curriculum Committee Action Report

V. Fiscal Services

- FS-12 Fiscal Services Report
- FS-13 Consideration of change orders
 - Change Order No. One - West Hills College Coalinga Ag Science Facility
 - Change Order No. Two - West Hills College Coalinga Ag Science Facility

VI. Personnel Services

- PS-5 Consideration of new administrative job description
 - Director of Student Services, West Hills College Coalinga

VII. Board Reports/Comments/Requests and Announcements

- Board Reports
- Announcement of next Board meeting: November 20, 2007

VIII. Closed Session

- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Firebaugh, California
- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 2

- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)

IX. Adjournment

Personnel Transactions

1. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Nelson, Karen	Secretary, WHC Foundation District Office	40 hrs/wk 12 mo/yr	Range 36 Step A	District	10/15/07	New position
Ochoa, Adriana	Secretary, EOPS West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 36 Step A	Grant	10/1/07	Replacement for Estella Fronaberger

2. New Hires – Classified Management

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Pimentel, Robert	WIA Youth & Adult Coordinator West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 34 Step 2	District	10/1/07	Replacement for Elizabeth Repp; Robert was previously serving as the Interim WIA Youth & Adult Coordinator
Tyler, John	Bookstore Manager West Hills College Coalinga	40 hrs/wk 12 mo/yr	Range 22 Step 7	District	10/15/07	Replacement for Dave Haurly

3. New Hires – Confidential

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Chavez, Marissa	Human Resource Specialist District Office	40 hrs/wk 12 mo/yr	Range 7 Step 7	Grant	10/29/07	

4. Temporary Hires

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Champion, Doris	Accounting Technician II District Office	19 hrs/wk	Range 52 Step A	District	9/11/07 – 12/31/07	Temporary hire to work during peak payroll period each month
Chavez, Yvonne	Child Development Center Teacher West Hills College Lemoore	19 hrs/wk	Range 40 Step A	Grant	10/24/07 – 12/31/07	Temporary hire while recruiting
Vierra, Stacey	Child Development Center Teacher West Hills College Lemoore	19 hrs/wk	Range 40 Step A	Grant	10/24/07 – 12/31/07	Temporary hire while recruiting

5. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Cleveland, Franki	Program Assistant Farm of the Future 19 hrs/wk, 12 mo/yr Range 36, Step E	Secretary, International Student Prog. West Hills College Coalinga 40 hrs/wk, 12 mo/yr Range 36, Step A	10/15/07	Replacement for Wendy Black