



**AGENDA OF THE ANNUAL ORGANIZATIONAL MEETING  
(REGULAR MEETING) OF THE GOVERNING BOARD**

**Tuesday - December 16, 2008**

**Location: West Hills Community College District Office Board Room  
9800 Cody Street - Coalinga, CA 93210**

**Time: 3:00 p.m.**

*Any writings or documents that are public records and are provided to a majority of the governing board regarding an open session item on this agenda will be made available for public inspection in the District office located at 9900 Cody Street, Coalinga, CA 93210 during normal business hours.*



**I. Call to Order / Open Session**

- Introduction of Guests
- Public Comments

*This time has been reserved for the public to comment on non-agenda items. If an individual wishes to address the Board of Trustees, he/she should state his/her name and occupation/ affiliation and proceed with comments at the podium.*

**II. Reports from Organizations / Colleges / District Office**

- Academic Senate Report - Ms. Anita Bart & Ms. Stephanie Droker, Academic Senate Presidents
- WHCFA Report - Ms. Marty Ennes, WHCFA President
- CSEA Report - Mr. Mark Millett, CSEA President
- SGA Report - Ms. Jaqueline DePue, Student Government Association President, WHC Lemoore
- West Hills College Coalinga and North District Center, Firebaugh - Dr. Willard Lewallen, President
- West Hills College Lemoore - Mr. Don Warkentin, President
- Chancellor's Report - Dr. Frank Gornick, Chancellor

**III. Consent Agenda**

*All consent agenda items are considered to be routine by the Board of Trustees and will be enacted by one motion. There will be no separate discussion of items unless a Board*

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*member or citizen so requests, in which event the item(s) will be considered following approval of the consent agenda.*

- CA-28 Minutes
- CA-29 Warrants
- CA-30 Declaration of Surplus Property
- CA-31 Personnel Transactions

#### IV. Chancellor's Office

- CO-26 Election of Board Officers
- CO-27 Consideration of Board Policy 3830, Environmentally Preferable Practices
- CO-28 Consideration of Board Policy 6811, Bloodborne Pathogens Exposure Control Plan
- CO-29 Consideration of Board Policy 6812, Heat Illness Prevention Plan
- CO-30 Consideration of Board Policy 6813, Hazard Communication Program
- CO-31 Consideration of Resolution in the Matter of Submittal of Grant Application to California Integrated Waste Management Board
- CO-32 Consideration of appointment to Citizens' Bond Oversight Committee, SFID #1 (Northern Area)

#### V. Fiscal Services

- FS-25 Fiscal Services Report
- FS-26 Consideration of resolution certifying approval for Child Development Center Instructional Materials Grant
- FS-27 Consideration of resolutions with regard to State Teachers' Retirement System (STRS)
  - Tax Defer Member Paid Contributions
  - Tax Defer Service Credit Purchases
- FS-28 Consideration of resolutions with regard to Public Employees Retirement System (PERS)
  - Tax Defer Member Paid Contributions
  - Tax Defer Service Credit Purchases
- FS-29 Consideration of contract for West Hills College Lemoore Multi-Use Sports Complex
- FS-30 Consideration of resolutions in the matter of Labor Compliance Programs for bond projects
  - The Solis Group
  - Harris & Associates

**VI. Personnel Services**

- PS-8**            Consideration of new job descriptions
- Agriculture Science & Technology Instructor
  - Web Administrator

**VII. Board Reports/Comments/Requests and Announcements**

- Board Reports
- Announcement of next Board meeting - January 20, 2009

**VIII. Closed Session**

- Potential Litigation (as per Government Code Section 54956.9). Number of potential cases: 2
- Public Employee Discipline/Dismissal/Release (as per Government Code Section 54957)
- Discussion of Land Acquisition/Disposition of Property (as per Government Code Section 54956.8). Property: Coalinga, California; Firebaugh, California; Lemoore, California

**IX. Adjournment**

## Personnel Transactions

### 1. New Hires – Certificated

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
McGee, Tiffany	Counselor – TEAM Teach West Hills College Lemoore	197-day contract	Range IV Step 1	Grant	11/20/08	
Morales, Frank	Psychiatric Technician Instructor West Hills College Coalinga	221-day contract	Range I Step 9	District	1/5/08	Replacement for Samuella Ramsey

### 2. New Hires – Classified

Name	Title & Location	Schedule	Salary Placement	Funding	Effective Date	Additional Information
Jeffcoach, Michael	Food Service Cashier West Hills College Coalinga	19 hrs/wk 11 mo/yr	Range 33 Step A	District	11/24/08	Replacement for Glenda Keoho

### 3. Changes in Assignment

Name	Current Assignment	Change	Effective Date	Additional Information
Terra, Laura	Child Development Center Teacher Avenal Child Development Center	Child Development Center Teacher Coalinga Child Development Center	11/24/08	Transfer; Replacement for Jennifer Rauh

### 4. Leave of Absence

Name	Title & Location	Effective Date	Additional Information
Mireles, Amelia	Child Development Center Associate Teacher Avenal Child Development Center	1/2/09 – 1/30/09	FMLA Request

### 5. Resignations / Retirements / Releases During Probation / Terminations

Name	Title & Location	Effective Date
Toledo, Angelica	Child Development Center Assistant West Hills College Coalinga	11/14/08